UNITED
NATIONS

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Secretariat

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INFORMATION CIRCULAR

To: Members of the staff at Headquarters

From: The Assistant Secretary-General for General Services

Subject: SHUTDOWN OF ELECTRICAL POWER IN THE GENERAL ASSEMBLY AND NORTH LAWN BUILDINGS ON 9, 10, 16 AND 17 MARCH 1991

1. The purpose of the present circular is to inform staff members that there will be a shutdown of the electrical system covering the General Assembly and North Lawn Buildings. Shutdown will be from Saturday, 9 March 1991, at 5 p.m. until Sunday, 10 March 1991, at 8 a.m. and again from Saturday, 16 March 1991, at 5 p.m. until Sunday, 17 March 1991, at 8 a.m. respectively. As a result, electrical services in the following areas will be affected:

(a) The north half of the General Assembly Building (all levels) will be without power, lighting and elevator service;

(b) The north half of the Garage (all levels) will be without power and lighting;

(c) The North Lawn Building (all levels) will be without power and lighting;

(d) All other areas not mentioned above will have elevator service, power and lighting.

2. As a result of these circumstances, the buildings will be closed to the public and there will be no guided tours during the period. The shutdown is necessary to effect the work required on the short-circuit protection programme of the United Nations.

3. Staff members in the General Assembly and North Lawn Buildings are requested to ensure, before leaving the office on Friday, 8 March 1991, and on Friday, 15 March 1991, that all computers, word processors, mini-computers, photocopiers and any other electrical equipment are unplugged. FAILURE TO DO SO MAY RESULT IN DAMAGE TO THE EQUIPMENT.

4. Additional information concerning the electrical power shutdown may be obtained from the Buildings Management Service, extension 3.6176.